



ALASKA RAILROAD CORPORATION
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September 13, 2024

Addendum Number 1
Request for Proposals No. 24-53-212332
Denali Depot 0-15% Design Services

This Addendum is being issued to provide information as follows:

1. Reference Request for Proposal, page 3, Pre-Proposal Conference. Remove and replace this information with the following.

“A Pre-Proposal Conference will be held onsite at Denali Depot on Tuesday September 17th, beginning at 11:30 PM.

ARRC will perform a Safety Briefing, and then the Southbound train will arrive at approximately 12:10 PM. The Southbound train will depart at approximately 12:30PM at which time we will break. If looking for nearby restaurants for lunch, they may be found in either direction on the Parks Highway, or in Healy approximately 15 miles North. ARRC will not be providing lunch.

The group will reconvene at 3:00PM, the Northbound train will arrive at approximately 3:40PM and depart approximately 4:00PM, at which time the onsite meeting will conclude.

Interested firms are encouraged to participate and attend one or both of these events to observe railroad operations at the depot in both scenarios. An offeror's failure to attend the preproposal conference will in no way relieve the offeror of the responsibility of performing the work in strict compliance with the true intent and meaning of the terms, conditions and statement of services of this RFP.”

2. Two additional zip file attachments are added to the solicitation and may be downloaded from the attachments DropBox.
 - A-15 Fairbanks Depot Construction Plans
 - A-16 2005 Fairbanks Depot Construction Photos
3. Reference Section C Selection Process and Evaluation Criteria. Remove and replace this Section in its entirety with the attached Section C (attachment 1).
4. The Cost proposal has been removed from the criteria. All references to this submittal shall be deleted from the solicitation as well.

Questions & Answers

5. Q: Can a schedule or agenda be provided in advance for the pre-proposal meeting on 9/17 so that appropriate travel arrangements can be made for individuals traveling to the site?

A: See item #1 above.

6. Q: The attachment link in the RFP does not work. Can you provide a new link?

A: Replace the link for attachments with the following.

https://www.dropbox.com/scl/fo/mxwkvyj2uphnb6eqrixv/AHltsCIFQzIJrDN2_7VnJZQ?rlkey=rgm60ii1I93qmeoc4c6674q4i&st=r3w97inu&dl=0

All other terms and conditions remain unchanged.

Acknowledge receipt of this and all addenda in your firm's Service Bid Form (Form 395-0129).

Sincerely,



Michele Hope
Senior Contract Administrator

REVISED – Addendum #1
SECTION C
SELECTION PROCESS AND EVALUATION CRITERIA

Alaska Railroad Corporation (ARRC) is requesting proposals from interested firms qualified to perform the work described in the Scope of Services. This is intended to be an unbiased evaluation. ARRC reserves the right to determine that proposed services will meet ARRC requirements. ARRC reserves the right to withdraw this RFP, reject any and all proposals, advertise for new proposals, or accomplish the work by other means including issuing only some of the tasks defined in the Scope of Services above, that ARRC in its sole discretion, determines to be in its best interest. ARRC may request additional information from any firm to make a proposal responsive to this RFP or otherwise obtain clarification or additional information that ARRC, in its sole discretion, deems necessary to analyze and compare proposals.

The selection of a firm to perform the services for the Project will be made by an ARRC Selection Committee that will evaluate and score the proposals in accordance with the criteria specified herein and establish a ranking.

ARRC reserves the right to select the top ranked firm based solely on the scoring of the written proposals and to enter directly into negotiations with said firm. However, at its sole discretion, ARRC may require the highest ranked firms to make an oral presentation to the evaluation committee. In this event, oral presentations may be scheduled at ARRC's Board Room located at 327 West Ship Creek Avenue, Anchorage, Alaska or through a video conference meeting.

The selected firms will have an opportunity to summarize the information provided in their written proposals, expand on their capabilities, experience and proposed approach and work plan and answer questions from the selection committee. Scores obtained in the initial phase will not carry over to the presentation phase. Upon completion of the oral presentations, the evaluation committee will review the material presented and determine a ranking order for the firms interviewed.

Proposals should be concise and specifically address each evaluation criteria listed below as it pertains to the scope.

Final Selection / Negotiations:

Once a ranking has been established ARRC will negotiate with the top ranked Firm. Contract negotiations shall be directed toward: (1) making certain that the Firm has a clear understanding of the scope of the work and the requirements involved in providing the required services; (2) determining that the Firm will make available the necessary personnel and facilities to perform the services within the required time; and agreeing upon compensation that is fair and reasonable, taking into account the estimated value, scope, complexity, and nature of the required services. If an agreement cannot be reached negotiations will be terminated, and negotiations will be conducted with the next highest ranked firm, until an agreement is reached, or until ARRC exercises its right to cancel the solicitation.

ARRC’s Committee will evaluate each complete proposal on the following factors listed below.

Criteria 1: Qualifications of the Firm	20 Points
Criteria 2: Key Personnel	25 Points
Criteria 3: Design Schedule	15 Points
Criteria 4: Methods	20 Points
Criteria 5: Implementation and Approach	20 Points

DESCRIPTION

WEIGHT

Qualifications of the Firm

20

1. Describe the proposed management structure, project monitoring procedures and the organization and size of the proposed team.
2. Describe the proposed team’s background summarizing their experience in performing projects / upgrades with similar organizations and scopes of work.
3. Introduce your firm to us describing your history, size, locations in which it operates, and the number of employees and office locations that would be providing these services to ARRC.
4. Provide a summary of your firm’s experience with requirements management, and similar projects.

Key Personnel

25

1. Identify and describe the pertinent experience of the proposed individuals who would be involved in performing the work associated with this contract. Provide complete details on the functions to be performed by these persons. Include résumés of all key persons to be involved in this project. For each person involved, describe his/her: Education, expertise and experience.
2. Identify the key contact person (account manager) for the ARRC engagement and describe his/her availability to work with the ARRC.
3. Describe the proposed team’s background, summarizing their experience in performing upgrades with similar projects. Emphasize each members roles and responsibilities, as well as how the team will coordinate to reach specific requirements of the project.

Once established, replacement of, or addition to, the Key Personnel shall be accomplished only by prior written approval from ARRC. ARRC reserves the right to terminate the contract at any time if the approved personnel become unavailable, are reassigned or otherwise removed from the project. All personnel reassignments will be approved by ARRC in writing.

Design Schedule

15

1. Provide a proposed schedule including duration of design phases (including through Final Design, but focused on 0-15%), milestones, and deliverables, with estimates of ARRC support staff commitment.
2. Include periods of review for ARRC, FTA, and all other parties of interest.
3. Indicate which team members will be responsible for which elements of the design depending on the roles and responsibilities assigned.
4. Include required in-the-field work like survey, cultural inspections, geotechnical survey, and particularly any anticipated work in the air such as drone surveys due to the depot's proximity to the air field.

Methods

20

1. Response must outline the methods for accomplishing the proposed contract. Describe what, when, where, how, and in what sequence the work will be done.
2. Address how proximity to the Project site, particular geographic familiarity, experience, and capabilities of your firms (Offeror and Proposed Subcontractors) and Project Staff might specifically contribute to the proposed methods.
3. Identify the amount and type of work to be performed by any Subcontractors. Consider how each task may be carried out; what services or interaction required from/with the Contracting Agency, ARRC, Governmental Agencies, etc.
4. Identify any distinct and substantive qualifications for undertaking the proposed contract such as the availability of specialized equipment or unique approaches or concepts relevant to the required services which the firms may use.

Implementation and Approach

20

1. Describe your project approach.
2. Describe your project plan and schedule.
3. Describe your Integration of separate project components.
4. Describe your Project Management Team's method and division of responsibilities.
5. Outline your current workload and your ability to perform required work within project schedules.