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ADDENDUM NUMBER 1

RFP 26-41-215004

Unified Technology Term Services

This Addendum is being issued to provide responses to proposer questions as follows.

Questions and answers:

1. Q: Could you please confirm whether a Texas-based company can participate with a fully remote delivery team, and whether individual task orders can be restricted to remote work?

A: Yes. ARRC will consider proposals from companies based outside Alaska, including companies proposing fully remote delivery teams, provided they meet all solicitation requirements, including the requirement to hold a valid Alaska Business License.

Work may be performed remotely when appropriate for the assigned services. Individual task orders may specify remote delivery arrangements; however, ARRC reserves the right to require on-site services when operational or technical requirements warrant.

2. Q: We would also appreciate clarification on whether offshore engineering resources may be proposed with prior written approval.

A: Offshore resources may be proposed for consideration but are not automatically authorized. Any use of offshore personnel is subject to prior written approval by ARRC, including review of applicable security, data access, confidentiality, regulatory, and operational requirements. ARRC reserves the right to restrict specific services, systems, or data access to U.S.-based resources.

3. Q: Could you clarify whether an India-registered firm may apply as a service-area contractor, or whether the offshore-approval provision is intended only for specialists subcontracted to a U.S.-based prime?

A: Please refer to Section 1.4, Work Locations and Coverage, regarding remote work within the United States and the use of offshore resources. Offerors should also review the applicable Service Area evaluation criteria, including the requirements related to the proposed Resource Pool and Representative Personnel, geographic location, work location, availability, and ability to meet ARRC's service requirements. Proposals will be evaluated in accordance with the requirements and evaluation criteria established in the RFP.

4. Q: Regarding the five-year experience requirement, can a company demonstrate relevant experience through its proposed consultants and leadership, or must the bidding company itself have five years of experience?

A: The five-year experience requirement applies to the proposing organization, as specified in the RFP. Experience of proposed consultants and leadership may be included to demonstrate the

qualifications and capabilities of the proposed delivery team but does not independently replace any stated minimum organizational experience requirement.

5. Q: For the three comparable Salesforce engagements, can projects completed by key personnel while working for other organizations be included as references, provided their roles and responsibilities are clearly identified?

A: Relevant Salesforce engagements completed by proposed key personnel while employed by other organizations may be presented as supplemental evidence of personnel qualifications. Proposers should clearly identify the contracting organization, personnel involved, individual responsibilities, and work performed. Such experience will be evaluated in accordance with the organizational experience and comparable engagement requirements stated in the RFP.

6. Q: Could you please confirm whether an offeror may submit proposals for different service areas using different subcontracting partners?

A: Yes. An offeror may propose different subcontracting partners for different Service Areas, provided the proposal clearly identifies the proposed subcontractors, their respective responsibilities, and the services each will perform. The prime contractor remains responsible for contract performance.

7. Q: Specifically, may Unique Agility submit proposals for Service Areas 1–7 with one teaming partner and a separate proposal for Service Area 8 (Salesforce Services) with another subcontracting partner, while remaining the prime contractor for both submissions?

A: Please refer to the RFP requirements regarding Subcontractor Disclosure and the proposal submission requirements applicable to each Service Area. The Offeror is responsible for ensuring its proposal complies with all requirements of the RFP.

8. Q: Additionally, please confirm whether these proposals should be submitted as separate packages or consolidated under one Common Corporate Response.

A: Please refer to the RFP Proposal Submission Requirements, including the requirements for the Common Corporate Response, Service-Area Technical Responses, and Pricing Schedules. The RFP provides the required format for Offerors proposing on more than one Service Area.

9. Q: Is this a new contract, or does it replace existing IT term or staffing contracts? If it replaces existing contracts, how many vendors held them?

A: This solicitation is intended to replace ARRC's existing Unified Technology Services contracts. ARRC awarded contracts to multiple vendors under the previous solicitation to provide technology professional services on an as-needed basis.

The previous solicitation resulted in contracts with three vendors.

10. Q: Of those vendors, how many were based outside Alaska?

A: All vendors awarded contracts under the previous Unified Technology Services solicitation maintained offices in Alaska, although not all were headquartered or based in Alaska.

11. Q: The RFP says that remote resources may be considered and that Alaska or Pacific time-zone availability may be an advantage. Will ARRC score an Offeror based outside Alaska, which proposes U.S. remote resources working Alaska business hours, the same as an Offeror with staff in Alaska?

A: Proposals will be evaluated against the published evaluation criteria. An offeror's location outside Alaska does not, by itself, disqualify the offeror or prevent a competitive evaluation. ARRC will consider the proposed team's demonstrated ability to meet applicable availability, responsiveness, collaboration, service delivery, and on-site requirements. Any geographic or time-zone considerations will be evaluated only to the extent provided for in the RFP.

12. Q: Criterion 1 requires a client reference for each engagement. Many of our public-sector clients do not allow their employees to give references to private vendors. Will ARRC accept references from private-sector clients for comparable engagements?

A: Yes. References from private-sector clients are acceptable, provided the engagements are comparable in scope, technical complexity, and services performed and otherwise meet the RFP's reference requirements.

13. Q: If a public-sector client cannot give a named reference, can we give the contract number, period of performance and a general agency contact so that ARRC can verify the engagement?

A: ARRC may consider alternative verification information for public-sector engagements where named references are restricted. Proposers should provide the contract number, contracting agency, period of performance, description of services performed, and an agency contact or other means by which ARRC can reasonably verify the engagement. ARRC reserves the right to request additional supporting information.

14. Q: Can one engagement count as experience for more than one Service Area, if the work covered both areas?

A: Yes. A single engagement may demonstrate relevant experience in more than one Service Area when the work performed included substantive services applicable to each area. Proposers must clearly explain the scope of work and qualifications relevant to each Service Area for which the engagement is cited. Each Service Area will be evaluated independently in accordance with the RFP.

15. Q: Can ARRC give an estimated annual spend or number of task orders for each Service Area?

A: ARRC anticipates using the resulting contracts on an as-needed basis. The timing, frequency, scope, and value of individual task orders will depend on organizational requirements, project priorities, funding availability, and available internal resources. ARRC does not guarantee any minimum volume of work or expenditure under any Service Area.

16. Q: Staffing and labor classifications. May the same proposed individual cover multiple labor classifications for which they are qualified, provided the proposal includes the required representative résumés and a separate hourly rate for each of the six classifications? Does ARRC require a distinct individual for any classification?

A: Yes. A proposed individual may be identified for multiple labor classifications, provided the individual possesses the qualifications required for each classification. A separate representative résumé or qualification mapping and hourly rate must be provided for each applicable classification as required by the RFP.

ARRC does not require a distinct individual for every labor classification unless expressly specified for a particular task order. Work must be billed according to the approved labor classification applicable to the services actually performed.

17. Q: Comparable engagements. May an offer or count engagements performed by its proposed principal or other proposed personnel before they joined or formed the bidding entity toward the three comparable engagements? We would identify the contracting entity, the individual's role and responsibilities, the work performed, and a client reference for each engagement.

A: Experience of proposed principals or other key personnel gained before joining or forming the proposing entity may be submitted to demonstrate personnel qualifications. Proposers must identify the contracting entity and distinguish organizational experience from individual experience. These engagements do not automatically satisfy requirements specifically applicable to the proposing organization.

18. Q: Could you advise on the appropriate process for making this information available to interested service providers, and whether a public planholders or incumbent list is available?

A: ARRC does not distribute vendor marketing or product information to prospective Offerors through the solicitation process and does not publish a planholders or incumbent contractor list for this solicitation. Procurement records are maintained and disclosed in accordance with applicable public records requirements.

Interested parties should review the RFP in its entirety. To receive notices of addenda and other solicitation updates directly from ARRC, interested parties must complete and return the Response Form included in the RFP in accordance with the instructions provided therein.

19. Q: May an offeror submit a proposal without an Alaska business license and obtain the license before award? If so, does that apply to an offeror proposing to provide services remotely from outside Alaska?

We also understand that an MBE, WBE or DBE certification does not replace an Alaska business license. Please confirm whether that understanding is correct.

A: Yes. An Alaska business license is not required at the time of proposal submission; however, an Offeror selected for award must obtain a current Alaska business license, in the name of the company under which the proposal was submitted, prior to contract award. This requirement applies even when services will be performed remotely from outside Alaska.

MBE, WBE, or DBE certification does not replace the Alaska business license requirement.

20. Q: May the documented experience and engagements of an Offeror's principals and proposed personnel meet B 14.1, B 14.2 and D criterion 1?

A: No. The Offeror must independently satisfy the applicable minimum qualification requirements of Sections B.14.1 and B.14.2. Experience of principals or proposed personnel may be identified and considered where applicable under the evaluation criteria, but such individual experience does not substitute for the required experience of the Offeror.

21. Q: For a joint venture, may the members meet those together?

A: No. The formation of a joint venture does not permit otherwise unqualified entities to combine experience solely to satisfy the minimum qualification requirements of Sections B.14.1 and B.14.2. The joint venture must demonstrate that the Offeror meets the applicable qualification requirements.

Experience and responsibilities of individual joint venture members should be clearly identified in the proposal and will be evaluated in accordance with Section D.

22. Q: Will the Federal Terms and Conditions in B 17 be issued, and are federal certifications due with the proposal?

A: No. ARRC does not anticipate the use of federal funds under this solicitation. Federal Terms and Conditions were not included with the RFP, and no federal certifications are required with the proposal.

23. Q: Under G 6, are consultants engaged directly by the Offeror listed as subcontractors?

A: Yes. Consultants or other outside resources that are not employees of the Offeror and that are proposed to perform services under the Contract should be identified in the subcontractor disclosure and the Offeror's employment/subcontracting model. Use of such outside resources is subject to the requirements of Section G.6.

24. Q: Could you share the RFP 21-32 contract holders and awarded rates?

A: ARRC is unable to provide the current contract holders and awarded rates as part of this solicitation. As 21-32 was an RFP, a bid abstract was not prepared or published. To obtain additional information about the prior RFP award(s) or information from the submitted proposals, an open records request or a FOIFA request would need to be submitted formally.

All other terms and conditions remain unchanged.

Acknowledge receipt of this and all addenda in the proposal acknowledgment form included in the solicitation.

Sincerely,

Candice Graham
Contract Administration Specialist